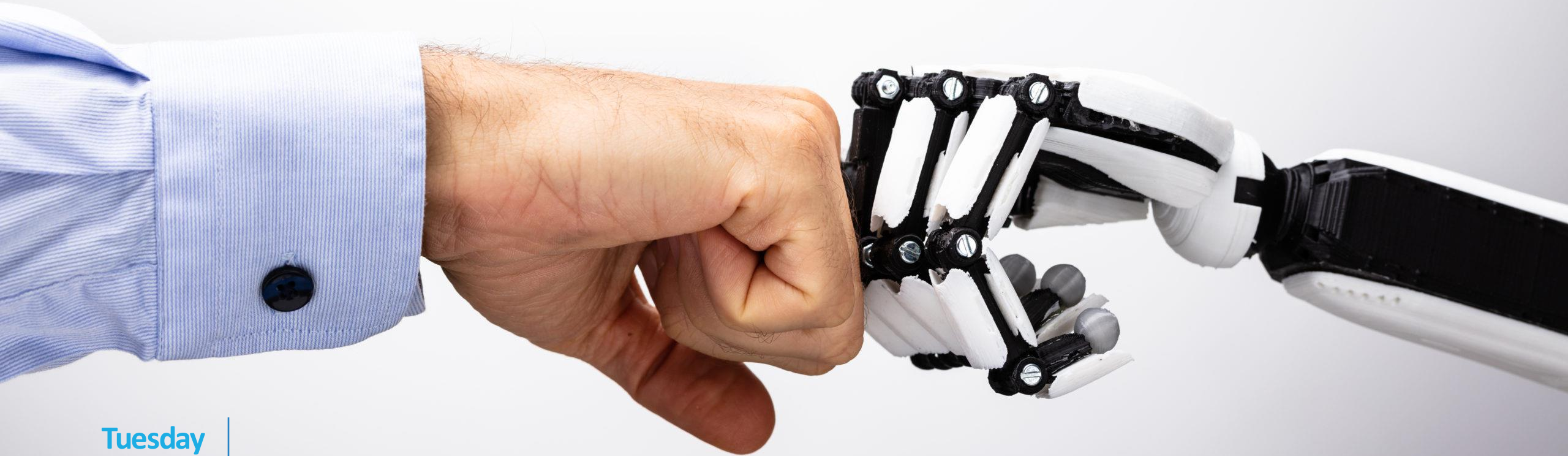




How to Gain Visibility in a Hybrid Workplace



Tuesday
27^h June
2023

Your Host Today...



Imrah Mughal
Career Development & Experience
Analyst

Antoinette Oglethorpe

>25 years of experience developing leaders in the Private Sector and now consulting with the UN System

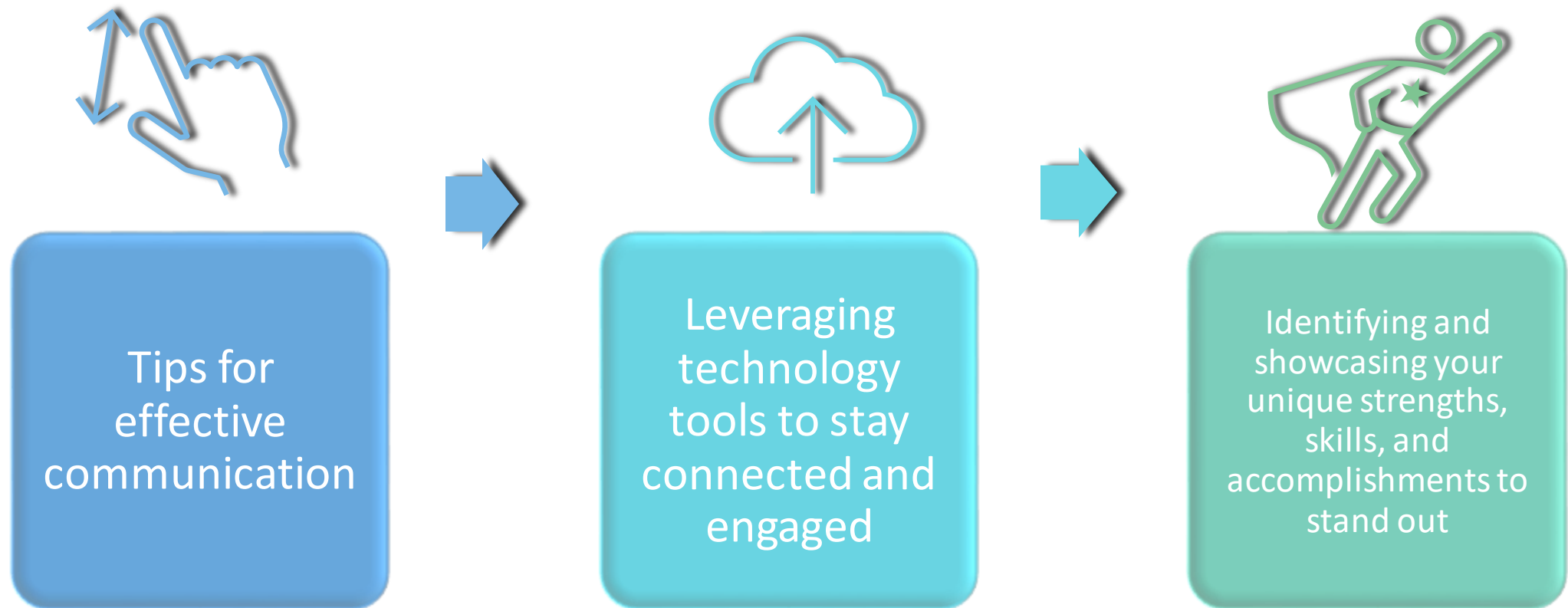
- Speaker and Author on Talent Development
- Professional Career Coach and Counsellor

“[Career Conversations] provoke reflection insight, ideas and action. They keep the focus on the employee while helping them see things differently. And they encourage them to take ownership of their own development. They help them recognize possibilities.”

Antoinette Oglethorpe in “It’s Good to Talk - A Practical Guide to Have Career Conversations in the Workplace.”



As a result of this webinar, you will learn practical techniques and strategies for enhancing your visibility and impact in a hybrid work environment. This will include:



What We'll Cover in this Webinar



The importance of visibility in a hybrid workplace



7 strategies for gaining visibility in a hybrid workplace



Practical tips for implementing those visibility strategies



The importance of visibility in a hybrid workplace ⁶



Question



Why does it matter whether you are visible or not if you are doing your job well?

PLEASE TYPE YOUR ANSWERS INTO THE CHAT BOX

Recognition

The more visible you are, the more likely your achievements, skills, and contributions will be recognized



Opportunities

A man with a beard and glasses, wearing a white shirt and tie, standing in front of a wooden wall. The image is overlaid with a blue semi-transparent filter.

Higher visibility often equates to more opportunities for involvement in high-profile projects or strategic initiatives

Networking



Higher visibility can lead to broader networking opportunities both within and outside your organization

Trust and Responsibility

A photograph showing a woman in a patterned headscarf holding a baby. A healthcare worker in a white uniform is administering a vaccine to the baby's arm. The scene is set outdoors, possibly in a rural or community health center. The image is overlaid with a semi-transparent blue filter.

Visibility can lead to increased trust from management and colleagues

Professional Development

When you're more visible, you're more likely to receive feedback—both positive and constructive—from others

Influence

A man in a light-colored short-sleeved shirt stands in a cluttered room. In the background, there are shelves with various items and laundry hanging on a rack. The room appears to be a storage or utility area. The overall scene is dimly lit, with a blue tint overlaid on the image.

The more visible you are,
the more influence you can have in
your organization

Poll

WHICH OF THESE ARE MOST IMPORTANT TO YOU?

- Recognition
- Opportunities
- Networking
- Trust and responsibility
- Professional development
- Influence



7 strategies for gaining visibility in a hybrid workplace



Question

What strategies have helped you gain visibility while working remotely?

PLEASE TYPE YOUR ANSWERS
INTO THE CHAT BOX





Consistently deliver high-quality work

Increase your digital presence

Virtual meetings

Collaborative platforms

Professional networking sites
such as LinkedIn





Communicate proactively



Activity: Identify communication barriers

Write down what you perceive as barriers to proactive communication in your current work setup. It could be technology, time zones, feeling unsure when to reach out, or something else. What could you do to overcome these barriers?

Take initiative





Develop a personal brand

Foster strong relationships





**Seek feedback and
continuously improve**



Empowered lives.
Resilient nations.



Reflection



What has been useful about what we've covered so far?

What insights have you gained?

What questions do you have?

Please type any comments or questions into the chat box



Practical Ways to Implement Visibility Strategies

3 Areas of Focus

Using video conferencing tools
and virtual meetings

Using professional networking
platforms (e.g. LinkedIn)

Sharing expertise through writing
or speaking opportunities

Using video conferencing tools and virtual meetings



Prepare in advance



Turn your camera on when possible



Be Mindful of Your Lighting



Dress Appropriately



Mute Yourself When Not Speaking



Use Headphones



Maintain Eye Contact



Engage with the chat function

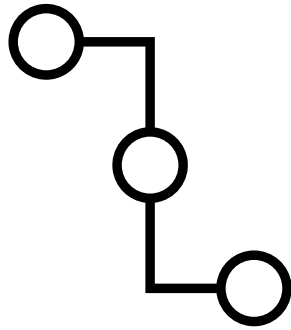


Use the 'Raise Hand' Feature



Stay Engaged

Using professional networking platforms (e.g. LinkedIn)



Define your professional goals

Optimize your profile

Engage and network

Share valuable content

Be authentic and professional

Provide recommendations and endorsements

Monitor and refine



Activity: Virtual Self-Presentation Review

Review your own digital presence in your hybrid workplace. This includes your profile photo, about section, recent posts, and any files or projects you have shared. Jot down anything you think represents you well, and anything you would like to improve.

Sharing expertise through writing or speaking opportunities



Identify your areas of expertise

Choose the right opportunity

Create valuable and relevant content

Promote your content

Network with industry influencers

Continuously learn and adapt



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Resilient nations.



Reflection



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Please type any comments or questions into the chat box



What remaining questions do you have?

Thank You!



*Empowered lives.
Resilient nations.*

For any further questions, reach out to us on:

E-mail: career.development@undp.org

Yammer: Career Development & Experience

Or visit our intranet page on:

<https://undp.sharepoint.com/teams/TalentDevelopmentHub>