# Updating your profile information on eCampus

To improve delivery of our services, we ask all users to update your profile information on eCampus. You will be guided to your profile information page when you login – follow this guide to update the necessary information.

- 1. Select from the drop-down list under "Other fields"
  - **Registered candidate in UVP**: Select this, if you are a candidate (not a serving UN Volunteer / UNV Staff).
  - UNV Staff: You must be a staff member of the UNV programme to select this.
  - UN Volunteer: Select this, if you are a serving UN Volunteer.

Additional names			
<ul> <li>Interests</li> </ul>			
<ul> <li>Optional</li> </ul>			
<ul> <li>Other fields</li> </ul>			
Select if you are a:	0	Choose	() \$
		Choose	
		0110036	
		Registered candidate in UVP	
		Registered candidate in UVP UNV Staff	

#### 2. Enter all mandatory fields (see screen shot below)

• **Registered candidate in UVP**: *enter your UVP / Roster ID, if missing.* 

<ul> <li>Other fields</li> </ul>			
Select if you are a:	0	Registered candidate in UVP	\$
Please enter your UVP/Roster ID	0		

### • UNV Staff: enter your index no., if missing.

<ul> <li>Other fields</li> </ul>			
Select if you are a:	0	UNV Staff	\$
UNV staff enter your index no.	0		

## • UN Volunteer: enter your assignment specific details accurately.

Other fields		
Select if you are a:	0	UN Volunteer 🗢
Please enter your UVP/Roster ID	0	
UN email		
Assignment_Type	9	International 🗢
Volunteer Category	9	UN Community Volunteer 🗢
Country of Assignment	9	Afghanistan 🗢
Duty Station	9	
Host Agency	9	AMI 🗢
Contract start date	9	8 <b>♦</b> April <b>♦</b> 2022 <b>♦</b>
Expected contract end date	0	8 <b>≑</b> April <b>≑</b> 2022 <b>≑ ∰</b> □ Enable

## 3. Click "Update Profile" once you are done

