

CAREER ENHANCEMENT ACADEMY

Group Coaching Series for UN Volunteers

Overview

The Career Enhancement Academy (CEA), consist of seven group coaching sessions with expert career coaches. Upon completion of the seven sessions, you will gain a comprehensive understanding of recruitment processes as well as tools, tips, and advice to engage strategically with your career progression. The series provides all the information you need, with a focus on practical application of what you learn.



Why CEA?

At the end of this series, you will:



Have a clearer understanding of the career exploration process and the factors that influence career success.



Become aware of the relationship between self-awareness, reputation, and brand management to navigate your career goals.



Have the knowledge, skills, and tools to prepare effective CVs and applications, and develop strategies for successful job search and interviews.



Have created a career strategy to take effective action toward your career goals.



How do I register?

We are offering 100 seats to serving volunteers on first come first serve basis.

Sign-up and reserve your seat today by filling out the registration form **sent via email to eligible volunteers**. You will receive a Zoom link for the Career Enhancement Academy coaching session of your choice.

[SEE EMAIL FOR LINK](#)

Provide your correct UVP User ID (former UNV Roster no) to facilitate processing of your application - [See guide on how to find your UVP User ID](#). We are unable to accept applications with incorrect User ID.

WHO ARE THE CAREER COACHES?



Veronika Ambertson

[View Profile](#)



Barbara Andersen

[View Profile](#)

When and what are the coaching sessions about?

CEA group coaching sessions cover in-demand topics from UN Volunteers specific to your career development. These sessions build on each other to provide holistic skills to take charge of your future.



DATES

Oct 5 to Nov 16



Recurrence

1 session per week



Duration

90 mins per session
(Presentation followed by in-dept Q&A based guidance)

REGISTRATION

Fill out the [sign-up form](#) to register for [individual or multiple sessions](#). All questions are mandatory; on question 12, tick the box against your session(s) of choice and click on the submit button. You will receive a confirmation and we will send you calendar invites once we have processed your application.



You will also have the option to view session recordings on eCampus soon after. Q&A will not be recorded as it may include personal information

**WEEK
01**

Wednesday, 5 October (14.00-15.30)

Development for humanitarian career success: 3 Keys to Career Success

What you need to understand to have a successful career: What can you expect and how can you make the most of your opportunities

**WEEK
02**

Tuesday, 11 October (14.00-15.30)

Behind the scenes of a recruitment process: What you need to understand about recruitment

What you need to know to successfully navigate UN and other recruitment processes: What organizations are looking for

**WEEK
03**

Wednesday, 19 October (14.00-15.30)

Reputation management: what it is and why you should care

Understand how reputation management influences your career and how to use it to your benefit

**WEEK
04**

Wednesday, 26 October (14.00-15.30)

CV/P11: How to create a compelling CV/PHP

Learn how to make your application stand out from the competition and increase your chances of getting shortlisted

**WEEK
05**

Wednesday, 2 November (14.00-15.30)

Cover Letter/motivation statements: How to write a convincing cover letter

Learn what makes a compelling cover letter/motivational statement that impresses hiring managers

**WEEK
06**

Wednesday, 9 November (14.00-15.30)

How to ace your competency-based interview

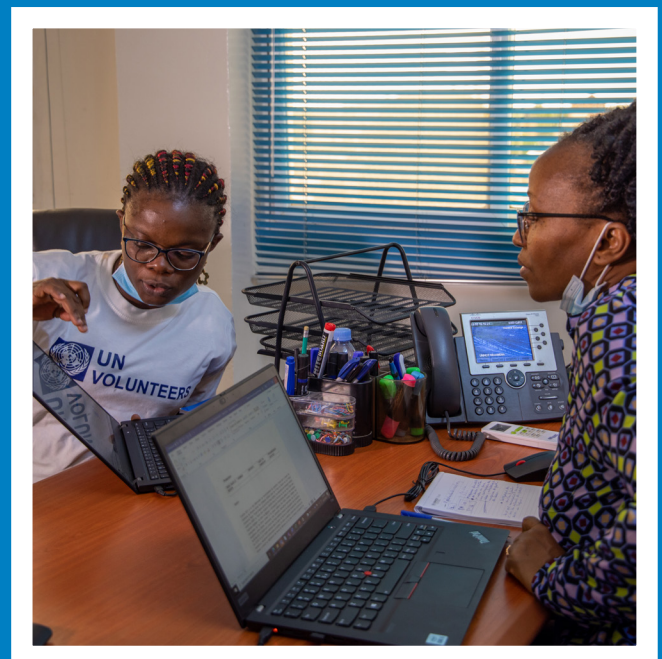
What is the panel really looking for and how do I confidently showcase my skills and competencies?

**WEEK
07**

Wednesday, 16 November (14.00-15.30)

How to be strategic about your job search so that you get where you want to go, faster

How to be strategic about your job search so that you get where you want to go, faster



There are limited seats available, don't miss this opportunity to step-up your career development. Sign-up today to secure your spot.

[SEE INVITE FOR LINK](#)

Got questions? Use eCampus contact form to get in touch. Always provide your correct **UVP User ID** while submitting your query in detail.